

MINUTE BOOK
—
KEW TERRACE
BOARD.

Minute of the 134th Annual General Meeting
of Kew Terrace Proprietors Association
held in No. 17 ~ Mr. J. Brand
on Tuesday 23rd June 1992 at 7.30 p.m.

Present: J. Brand (17) in the chair, M. Ferris (18) secretary, A. Browning (19) Hon Treasurer, H. Davie (10), P. Baillie (19) - committee members; B. Mearns (1), N. Vassie (2), R. Ferguson (2A), N. Ferguson (2A), P. Kavanagh (4), R. Hadden (6), C. Hadden (6), C. Marsh (8), T. Mavor (8), T. Keenan (10), M. Harvie (11), W. C. Harvie (11), A. McIntyre (14), D. McIntyre (14), G. Niven (15), G. Browning (19), A. Macdonald (20), A. Locke (20), I. Barnett (14 Kew Lane) and W. A. Lindsay (18 Kew Lane).

Apologies for absence were received from G+S McDowell (1A), Dr. Kennedy (6), M Kapoor (16), Mc Sporan (10A), J. Macdonald (20) and R. Barnett (14 Kew Lane).

Obituary Tribute was paid to the late Freda Kapoor who died suddenly last December. She had been an able and willing member of the Terrace Board from time to time and generally a good neighbour to all. She will be sorely missed. The secretary was instructed to forward a note of condolence to her family.

Minutes of the Previous Meeting were read by the secretary, approved by H. Davie and seconded by W. A. Lindsay

Matters Arising: The convenor offered a brief overview of the working of the committee over the past year and intimated that more detail on specific topics would follow.

Treasurer's Report: Accounts for the year to 31st March 1992 prepared by A. Browning were submitted and approved subject to a minor alteration relating to cost of upkeep of end gardens. It was reported that the 1991/92 dues in respect of 43 units together with arrears from 1990/91 in respect of 3 units had been collected. Since 31st March 1992, dues in respect of a further 13 units had been collected. As Mr. M. Kapoor felt unable to continue as Auditor, the accounts had been audited by Allan J. Millar C.A.. They showed a surplus for the year of £357.64 and funds held at 31st March 1992 amounting to £3667.42. Expenditure over the year was restricted to upkeep of the end gardens amounting to £135.18. In view of anticipated expenditure over the coming year on matters detailed hereafter it was agreed that terrace dues should be increased to £5.00 per unit for 1992/93.

Chairman's Report: The chairman advised that in progress and forming the agenda of this meeting were the following:-

Parking: Once again parking proved an emotive subject. Problems encountered, action taken and possible solutions being aired - not for the first time - included a one way system west to east, objected to on the grounds that it was liable

to encourage speeding; statutory control of parking on Saltoun Street by introduction of double yellow lines along one side - not considered necessary by either police or SRC roads despite site visits; applying heavily gummed stickers to windows of badly parked cars - a proposal which would require legal research. It was suggested to the meeting that one way of promoting an case was through the local community council and it was agreed that the committee should be represented at future meetings.

Pavement: Condition of the pavement had deteriorated over the year. The secretary and other residents had separately advised SRC roads maintenance of this in writing and have received acknowledgement from Councillor Logan that they were aware of the problem.

Railings Repairs: Mrs. Browning agreed to report to the committee on her progress in obtaining quotations for repairs to end railings at No. 20. It was also agreed that individual residents be advised in writing of their obligations, to safeguard the public and the potential outcome of failing to do so.

Litter: As Christmas trees which accumulate appear harder to dispose of than normal garden or other rubbish it was agreed that a skip be made available in January rather than September. Residents should be advised by letter that leaving rubbish in the lane at times other than just before collection encourages non residents to treat the area as a dump for their rubbish. The situation was to be monitored and persistent

offenders informed of the consequences, by way of statutory penalties, of their anti-social behaviour. In contrast, the Cleansing Department were to be advised in writing of the residents gratitude for their efforts in controlling litter and removing all manner of household debris from front and rear areas. As Mr. N. Rogerson had recently moved away, his successor, Mr. R. Ferguson had agreed to continue negotiations with the Cleansing Department to place letter boxes at both ends of the terrace.

Lane: During the year the secretary had managed to obtain confirmation in principle from all utilities that they would contribute proportionally to reinstatement of granite sett surfaces. Of concern to the residents was the timescale and proposed materials to reinstate two sections of rear boundary wall on the Huntley Gardens side, recently taken down due to their dangerous condition. Letters to both Huntley Garden committee and G. D. C. Building Control requesting a commitment on this were to be issued. Monitoring of an apparent commercial enterprise from a lock-up at 9 Kas Lane was to be maintained. G. D. C. Planning Department were to be advised of its existence.

Front Garden Area: Copies of drawings indicating proposals for the front garden area were submitted for discussion. Any further action would be taken by the committee within terms agreed at the Special General Meeting of 19th March 1992.

Committee: Having served as an office bearer for four years Prof J. Brand was unable to be considered for office for one year. Office bearers for the coming year were elected as follows:-

Office.	Bearer	Proposed	Seconded
Convener	N. Vassie	M. Ferris	P. Baillie
Secretary	M. Ferris	H. Davie	A. Browning
Treasurer	A. Browning	P. Baillie	A. Lindsay
Member	P. Baillie	M. Ferris	A. Macdonald
Member	H. Davie	J. Brand	N. Vassie
Member	R. Ferguson	N. Vassie	M. Ferris
Member	A. Lindsay	T. Mavor	J. Barnett.

It was agreed to extend the committee membership by one to include a representative from the Lane.

Following election of N. Vassie, J. Brand handed over chairmanship of the meeting to him and on behalf of all present N. Vassie thanked J. Brand for his devoted attention to the needs of the terrace during his term as convener. Several significant projects had been initiated over the period and N. Vassie promised to continue J. Brand's good work.

A.O.C.B.: Minute Book: As the minute book dating back to 1856 was now full, a leather bound replacement similar in style was to be purchased at a cost in the order of £200.00

Bulb Planting: Funds were to be made available for further planting of bulbs.

12/13 Redevelopment: The meeting was advised that work was to start on the refurbishment of Nos. 12 & 13 Kew Terrace. A. Lindsay offered to inspect proposals at Planning Department and advise the committee on the nature and extent of the work.

Side Garden No. 20: Of concern to new residents at No. 20 was the condition of one bough of the chestnut tree at the rear of this garden. A report had been received from a recognised tree surgeon indicating that due to infection it was likely that this bough would shear off and damage his property. Also of concern was the maple tree planted recently, as it was likely to grow to 30 metres or so and generate a root system which would damage services and foundations. An on-site meeting had been arranged for Friday 26th June 1992 to discuss what could be done. Following much discussion it was agreed that should it be necessary to remove the bough, cost approximately £150.00 to be taken from Terrace funds and if maple tree were the variety which grows to 30 metres then it should be removed, although this was to be confirmed by more than one specialist beforehand.

Neil Dussie

Vote of Thanks: A vote of thanks was made to our retiring chairman and, in his absence, a vote of thanks was made to Mr. M. Kapoor for his services over many years as Auditor. Accepted _____
Covenor M. J. Secretary

Minute of 135th Annual General Meeting of
Kew Terrace Proprietors Association
held in No. 18 ~ Mr. M. Ferris
on Wednesday 16th June 1993

Present: M. Ferris (18) secretary and in the chair, A. Browning (19) Hon. Treasurer, R. Ferguson (2A), H. Davie (10), W.A. Lindsay (18 Kew Lane) - committee members, N. Ferguson (2A), R+C. Hadden (6), T. Mavor (8), G. Niven (15), G. & S. Russell (16), G. Cox (14), J. Brand (17) and J. Ferris (18).

Obituary: Tribute was paid to the late Christine Marsh who died suddenly. She was always an interested and lively contributor to terrace meetings and a good neighbour.

Apologies: G. Browning (19) chairman elect, T. Keenan, Dr. Kennedy, M. & W. Harrison, K. Grant, P. Baillie, A. Macdonald and I. Barnett.

Minutes of the previous A.G.M. were read by the secretary, approved by H. Davie and seconded by A. Browning.

Matters Arising were discussed as noted below

Treasurers Report: Accounts for the year to 31st March 1993 prepared by A. Browning were submitted, approved by G. Niven and seconded by R. Hadden. It was reported

that dues in respect of 43 units together with arrears of 26 units from previous years had been collected. Expenditure over the year had totalled £335.38 for skip hire, tree lopping, bulb planting and end garden upkeep. Accounts had been audited by Allan J. Miller, C.A. They showed a surplus for the year of £253.89 and funds held at 31st March 1993 amounting to £3921.31. It was agreed to maintain terrace dues at £5.00 per unit for 1993/94. J. Brand confirmed that Hillhead Housing Assn, proprietors of the majority of 12/13 would make full contribution in coming years.

Chairman's Report. In the chairman's absence the committee instructed the secretary to report on their year's progress.

Kelvinside Community Council: N. Vassie, elected chairman for 1992/93 penetrated the community council maze and managed to become elected to the council. During the year Neil moved to Argyll leaving a vacant chair as well as loss of representation on the council. The secretary, M. Ferris, attended community council meetings in May and June 1993 and became elected in place of N. Vassie for the period to 1995.

Parking: It was agreed that the Board apply pressure to relevant bodies to control parking on Saltoun Street, including south east corner of the terrace. Road widening was to be proposed and oil leaks from vehicles were to be reported to Roads Dept.

Vandalism to vehicles was noted to be a recurring problem felt by some to coincide with movement of students to and from Halls of Residence. Letters were to be sent to the University and Halls advising that any student found vandalising vehicles would be prosecuted and the maximum publicity would be sought.

Pavement: Roads Dept. have carried out pavement maintenance over the year. Water Board acknowledged that the concrete kerb at 12 would be replaced with whinstone or granite.

Railing Repairs at 20: A. Browning advised that expenditure on other items of repair had precluded expenditure on repairs to railings last year. The residents of 20 were to be advised again of the danger to young children through their inaction.

Litter: Buis had been sited at both ends of the terrace on 14 June 1993. Some members expressed concern at the position of the unit at 20. The matter was to be reviewed next year. A letter was to be sent to all residents outlining their responsibilities when disposing of litter.

Lane: Letters were to be sent to the Water Board and Building Control regarding recent repairs. A lane clean-up party is scheduled for 29 August 1993. End garden at 20 to receive attention at the same time.

Front Garden Area: Proposals in connection with fencing from GIDA were discussed.

Amendment to Constitution regarding re-election of secretary, notified in accordance with the terms of the Constitution was approved by all present, Proposed by R. Ferguson and seconded by R. Hadden.

Election of Office Bearers for the coming year was as follows:

Office	Bearer	Proposer	Seconder
Chair	G. Browning	H. Davie	T. Mavor
Secretary	M. Ferris	H. Davie	A. Browning
Treasurer	A. Browning	M. Ferris	G. Niven
Member	R. Ferguson	A. Browning	H. Davie
Member	H. Davie	T. Mavor	G. Niven
Member	P. Baillie	T. Mavor	R. Hadden
Member	A. Lindsay	M. Ferris	R. Ferguson.

A.O.C.B. ~ Minute Book: A new minute book and the existing book have been bound in matching red leather at a cost of £140.00

12/13 Redevelopment: Continuing correspondence over the past few months has been necessary to force completion of front facade repairs. The meeting was informed by J. Brand that a further £13000.00 had been allocated to this by Hillhead Housing Assn. An offer of inspection was to be taken up by the Board.

Letter Heads: Styles of letterheads were to be prepared by Ray Ferguson for the Board's approval.

Sewer Survey: The meeting was advised that S.R.C. Sewerage intended to carry out a survey over the full length of the Terrace. This would involve disturbance to some householders within their rear lightwell areas.

Pleasure Garden Survey: Many survey sheets were still to be returned. The meeting was advised by the secretary that this was the first step to achieving consideration of Kew Terrace as the pilot scheme for GDA funding of enhancement and fuelift operations, the second step being 100% commitment to enforceable collection of dues.

Vote of Thanks: The meeting closed with a vote of thanks to the Board for their efforts over the year.

M. J. J.
Secretary.

Accepted:

Chairman..

Minutes of the 136th Annual General Meeting
of Kew Terrace Proprietors Association
held in No. 19 ~ Prof. G. Browning
on Wednesday 8th June 1994

Present: G. Browning in the chair, M. Ferris (18) Hon. Secretary, A. Browning (19) Hon. Treasurer, H. Davie (10) and W.A. Lindsay (18 Kew Lane) committee members; G. McDowell (1), N. Ferguson (2), A. Douglas (5 Kew Lane), C. Hadden (6), T. Mavor (8), L. Brogan (8), E. Hughes (11), V. Policella (17), J. Brand (17), J. Ferris (18) and as guests of V. Policella, purchasers of 17 Ground / Basement, D & S. Howat.

Apologies: R. Ferguson (2), R. Hadden (6), T. Keenan (10), M. Hamish (11), G. Luttpell (14), G. Niven (15), P. Baillie (19) and A. Macdonald (20 Lane).

Minutes of the Previous AGM were copied to all present, approved by H. Davie and seconded by A. Browning.

Matters Arising were discussed as noted below:

Treasurer's Report: Accounts for the year to 31 March 1994, prepared by A. Browning were submitted, approved by T. Mavor and seconded by H. Davie. It was reported that dues in respect of 44 units together with arrears of 12 units from previous years had been collected. Expenditure over the year had totalled

£556.29 for binding new and existing Minute Books in matching red leather, and garden upkeep, lane clean up materials/hire. Accounts had been audited by A. J. Mellor C.A. They showed a deficit for the year of £40.37 and funds held at 31 March 1994 amounting to £3880.94. To meet financial commitments for the forthcoming year, through a series of votes, it was eventually agreed to increase subscriptions to £10.00 per unit / £40.00 per whole house.

Chairman's Report: Progress this past year had been as follows:

Newsletter: Edited by Ray Ferguson, the newsletter was warmly welcomed.

Voted a success, future editions were proposed.

Trees: Meetings had taken place with Parks Department regarding condition of existing trees and proposals for replacements along frontage.

Cleansing Dept: Correspondence had continued regarding more frequent emptying of new bins on front pavement and improving security following weekly collections in lanes.

Harassment: Examining responses to questionnaire offered insufficient data to indicate a clear pattern as to timing of incidents.

Parking in Saltum Street: There had been no progress with Police, the apparent policy being to concentrate resources on Byers Rd.

Lane Clean-up: Voted an outstanding success and noted by many outwith the area.

Election of Office Bearers for the coming year was as follows:

OFFICE	BEARER	PROPOSER	SECONDER
Chair	G. Browning	H. Davie	G. McDowell
Secretary	M. Ferris	G. Browning	J. Brand
Treasurer	A. Browning	M. Ferris	A. Lindsay
Member	A. Lindsay	M. Ferris	C. Hadden
Member	G. McDowell	H. Davie	E. Hughes
Member	E. Hughes	G. Browning	T. Mavor
Member	L. Brogan	T. Mavor	J. Ferris
Member	D. Howat	J. Brand	A. Lindsay

A.D.C.B. A lone clean-up/bottle party to be organised by the new committee.

A scheme for repair of railings along whole terrace to be investigated including Grant Aid from Glasgow West Generation Trust.

Letter from a resident was read to the meeting regarding speed of some drivers along terrace and contacts for competent tradesmen. Both items were debated, solution to the first being outwith our hands at this time and proposal for a directory to be compiled being the solution to the second.

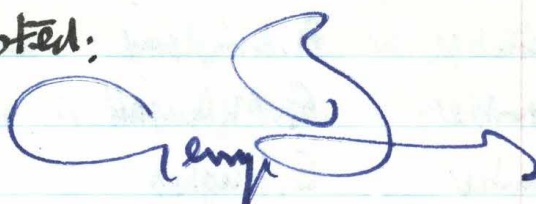
A proposal to update the Constitution to accommodate current Terrace demands would be researched over the year and presented to the next AGM. Included in this would be a change in the title from "Proprietors" to "Residents".

Vote of Thanks: The meeting closed with a Vote of Thanks to the Board for their efforts over the year and the secretary advised the newly expanded Board that a meeting would be held on 16 June 1994.

Wfern's

Secretary.

Accepted:

A stylized handwritten signature in blue ink, consisting of a large, sweeping 'S' shape followed by a horizontal line that ends in a small hook.

Chairman.

Minutes of the 137th Annual General Meeting of
Kew Terrace Proprietors Association
held in No. 19 - Prof. G. Browning
on Thursday 15 June 1995.

Present: G. Browning in the chair, M. Ferris (18) Hon. Secretary,
A. Browning Hon. Treasurer; G. McDowall (1), L. Brogan (8),
D. Hewitt (17), A. Lindsay (18 Kew Lane) committee members;
N. Ferguson (2A), R. Hadden (6), T. Mavor (8), G. Niven (15),
J. Brand (17), S. Howat (17) and P. Baillie (19).

Apologies: R. Ferguson (2A), C. Hadden (6), T. Keenan (10), H. Davie (10),
R. Harrison (11), A. Macdonald (20 Kew Lane).

Minutes of the Previous A.G.M. were copied to all present, approved
by G. McDowall and seconded by N. Ferguson.

Matters arising were discussed as noted below:

Treasurer's Report. Accounts for the period to 14 June 1995
prepared by A. Browning were submitted, approved by T. Mavor
and seconded by A. Lindsay. It was reported that dues
in respect of 51 units together with arrears of 1 unit from
previous years had been collected, it being noted that this
increased recovery was achieved in part through personal
visits by board members to other proprietors. Expenditure
over the year had totalled £894.51 for end garden upkeep,

Lane clean-up materials and plants. They showed a profit for the period of £220.14 and funds held at 14 June 1995 amounting to £4101.08. To meet financial commitments for the forthcoming year it was agreed to maintain subscriptions at £10.00 per unit / £40.00 per whole house.

Chairman's Report: Progress this past year had been as follows:
Newsletters: Edited by Ray Ferguson, the newsletter was voted a continuing success. Future editions were proposed.

Trees: Further meetings had taken place with Parks Dept. regarding condition of existing trees and proposals for replacements along frontage of 6th Western Road.

Cleansing Dept: A letter was to be sent commencing improved attention to lane collections.

Lane Clean-up: Voted an outstanding success again and well attended. R. Hadden reminded the meeting that expenditure on this was not in accordance with the Constitution. Whilst accepting this it was also noted by all present that subscriptions were made on a voluntary basis and that these had increased in number.

End Gardens: P. Howat confirmed that although the lane was not part of the Terrace's common policies, the constitution requires maintenance of the terrace as a whole through voluntary subscription.

Two separate funds were proposed, one for end gardens and one for general maintenance. G. Niven continued to accept responsibility for maintenance even after 10 years. Thanks were recorded and it was proposed to make more widely available, all garden implements owned by the Terrace.

A new estimate for refurbishing the East Garden in the amount of £475.00 was approved. (The proposal for separate funds was rejected - correction inserted post 1996 AGM).

Front Garden Area: Thanks were recorded to H. Davie for his efforts in planting more bulbs.

Constitution Update: The proposal made last year to vary the title from Proprietors to Residents was rejected by the meeting.

Parking: A sketch prepared by T. Mavor was handed to the Board for discussion over the coming year.

Election of Office Bearer for the coming year was as follows:

OFFICE	BEARER	PROPOSER	SECONDER
Chair	G. Browning	D. Howat	G. McDowall
Secretary/Treasurer	D. Howat	G. Browning	J. Brand
Member	A. Lindsay	M. Ferris	R. Hadden
Member	G. McDowall	M. Ferris	N. Ferguson
Member	E. Hughes	G. Browning	T. Mavor
Member	L. Brogan	T. Mavor	B. Baillie
Member	M. Ferguson	L. Brogan	M. Ferris

A. O. C. B. Another Lane clean-up / bottle party to be organised by the new committee.

The scheme for railings repairs to be investigated again with Glasgow West Conservation Trust.

Vote of Thanks: The meeting closed with a vote of thanks to the Board for their efforts over the year and the Chairman advised the board that a meeting would be arranged for later in the month.

m/jenis

SECRETARY

Accepted


CHAIRMAN.

Minutes of the 138th Annual General Meeting of
Kew Terrace Proprietors Association
held in No. 19 - Prof. G. Browning
on Thursday, 20 June 1996

Present: G. Browning in the chair, D. Howat (17) Treasurer/Secretary,
G. McDowall (1), N. Ferguson (2A), P. Kavanagh (4), L. Brogan (8),
+ A. Lindsay (18 Kew Lane) - committee members; N. Donnelly (3),
H. Davie (10), M. Inglis (15) E. Inglis (15), M. Ferris (18),
P. Baillie (19), A. Browning (19), and A. Macdonald (20).

Apologies: R. Ferguson (2A), D. Davies (5), A. Douglas (5), R. Hadden (6),
T. Mavara (8), T. Keenan (10), W. Harrison (11), J. Ferris (18) and
I. Barnett (14 Kew Lane).

Minutes: of the previous A.G.M. were copied to all present. With one
minor alteration (confirming that approval was not given to
proposal to create two separate funds under heading of End
Gardens) they were approved by G. Browning and seconded
by N. Ferguson. The Chairman at this point directed that
thanks be recorded to all committee members, particularly
Ray and Nancy Ferguson for providing material, editing
and distributing the Newsletter.

Matters Arising: were discussed as noted below

Treasurer's Report: Accounts for the period to 20 June 1996 prepared by D. Howat were submitted, approved by A. Browning and seconded by H. Davie. It was reported that dues in respect of 45 units had been collected, it being noted that this decreased recovery could in part be due to no active encouragement by Board members which was a feature last year. It was anticipated that through continuing pressure on Hillhead Housing Association some contribution from them would be forthcoming. Expenditure over the year totalled £702.24 for end garden upkeep, lane clean-up and East Garden refurbishment. They showed a deficit for the period of £1.43 and funds held at 20 June 1996 amounting to £4099.65. To meet financial commitments for the forthcoming year it was proposed by the Chairman, seconded by the Treasurer and agreed by all present later in the meeting to maintain subscriptions at £10.00 per unit / £40.00 per whole house.

Chairman's Report: Approval was given to the Chairman's proposal to discuss each element on a topic by topic basis rather than read through the entire report before inviting comment. Items discussed included the following:-

Newsletter: As stated previously the Newsletter was very popular and future editions would be produced. Again thanks to Ray and Nancy Ferguson,

Lane Clean-up: An outstanding success again. The Chairman commented that it had a two-fold effect of encouraging most residents to keep the lane in a tidy condition and of generating a sense of community spirit. McLocharie with Faith were to be thanked for providing a skip free of charge and Alasdair Lindsay thanked for his continuing dialogue with the various utilities to enforce standards.

Front Pleasure Garden: It was proposed this year to concentrate initially on upgrading the front pleasure garden with a date of 22 Sept. being set for the clean-up; the lane being perhaps attended to later in the year if it were felt necessary. Included within the proposed scheme were, with permission from residents, the delimiting of front basement lightwells, cleaning and regilding plaques at both ends of the terrace, weeding at footpaths, cleaning and repairing lamp posts, delimiting grassed areas and hedgerows. In addition it was proposed to contribute up to £2000.00 from terrace funds towards a scheme to replace trees and shrubs in association with Mid Clyde River Project and Parks Dept. the latter being responsible for maintenance. A questionnaire on this proposal recently prepared and distributed by Pat Kavanagh had received 19 positive replies to date. Keen to progress this, the Board will actively be discussing details with Parks Dept. over the next few months. The proposal received unanimous approval although priority of expenditure on shrubs or trees was to be further discussed. Timing of the Grosvenor Hotel parking scheme would have an impact on progress and extent of this work.

Litter: More litter bins were to be provided at lamp posts.

West End Garden: A proposal to refurbish the West End Garden was approved. Cost information indicates that this work would not exceed the £470.00 spent last year on refurbishing the East garden to a similar specification. Use of the garden was discussed, it being proposed to introduce a lock for the gate and investigate provision and strategic location of "No dog fouling" signs here and elsewhere. Previous discussions with a Tree Surgeon indicated possible decay in the trunk of the chestnut tree. This was to be investigated.

House Railings: A communal scheme of repairs proposed by the Board was not well received however, a sub committee was to be formed to survey current condition of the railings and a proposal to purchase £500.00 worth of castings for resale to individual residents was approved.

Election of Office Bearers for the coming year was as follows

OFFICE	BEARER	PROPOSER	SECONDER
Chair	Gr. Browning	H. Davie	A. Lindsay
Treasurer	D. Horat	A. Browning	A. Lindsay
Secretary	M. Ferris	Gr. Browning	P. Kavanagh
Member	Gr. McDavall	Gr. Browning	D. Horat
Member	N. Ferguson		
Member	P. Kavanagh		
Member	L. Bryan		

OFFICERS (Contd)	BEARER	PROPOSER	SECONDER
Member	A. Douglas	G. Browning	D. Hawkat.
Member	A. Macdonald		
Member	E. Inglis		

A.O.C.B. A photocopy of the Minute Book was to be produced for issue to residents on receipt of a refundable deposit equalling production costs

At next lane clean-up increase quantity of stone chippings to provide some for sale to residents.

Vote of Thanks: The meeting closed with a vote of thanks to the Board and the chairman advised that the first meeting of the new Board would be on Monday 24 June 1996 at 7.30pm in No. 19.

M Lewis
SECRETARY

Accepted
CHAIRMAN.

Minutes of the 139th Annual General Meeting of
KEW TERRACE PROPRIETORS ASSOCIATION

held in No. 19 - Prof. G. Browning
on Thursday 12 June 1997

Present: G. Browning (19) in the chair, M. Ferris (18) secretary, D. Howat (17) treasurer, G. McDowall (1), N. Ferguson (2A), E. Inglis (15) and A. Macdonald (20) - Board Members; A. Murdoch (2), N. Donnelly (3), H. Davie (10), T. Keenan (10), M. Inglis (15), S. Howat (17), P. Beville (19) and A. Browning (19).

Apologies: R. Ferguson (2A), P. Kavanagh (4), R. Hadden (6), W. Hamish (11), G. Niven (15) and J. Ferris (18).

Minutes of the previous meeting were copied to all present, approved by A. Browning and seconded by N. Ferguson.

Matters Arising were discussed as noted below:

Treasurer's Report: Accounts for the period to 31 May 1997, prepared by D. Howat were submitted, approved by M. Ferris and seconded by A. Browning. It was reported that dues in respect of 51 units had been collected together with arrears of six units, a total of £570.00. In addition, a donation of £50 was received from CSV as a result of our April 1997 Lane clean-up coinciding with National Spring Clean week and £96 profit was made on sale of Christmas cards produced by G. McDowall.

Expenditure over the year totalled £514.90 for End Gardens upkeep, photocopy of Minutes Book, lane clean-up and Bonfire Night events. The accounts showed a profit for the period of £205.78 and funds held at 31 May 1997 amounting to £245.43. To meet financial commitments for the forthcoming year it was proposed by the Chairman, seconded by H. Davis and agreed by all present later in the meeting to maintain subscriptions at £10 per unit / £40 per whole house.

Chairman's Report: On behalf of the residents the chairman initially thanked the Board for their continuing work.

Newsletter: Issues 7, 8 and 9 were produced over the year, each with advice and reports on progress of various subjects being dealt with by the Board. A continuing success thanks to Nancy Ferguson and her team of contributors.

Lane Clean-up: It was agreed that two lane clean-up days be organised, one in Spring and one in Autumn. Also that the Bonfire night be repeated, all with attendant social evening, those of the past year having proved very successful.

Front and Side Gardens: Side gardens are being maintained by G. McDowall. Rejuvenation of West Garden has still to be carried out and the Board are to obtain revised Quotations.

Tree replacement has been carried out by Parks Dept. at 7 locations although at least a further 3 trees are diseased and will require to be taken down, one on the front at No. 1, one on Kew Terrace footpath at No. 1 and one in East Pleasure Garden. Also, condition of the Chestnut tree in West Pleasure garden is being monitored.

It was proposed to investigate trimming, repairing and peeling hedge along Gt. Western Road frontage, underplanting behind hedgerow and replacement of few trees with larger than the standards recently planted. No cutting or maintaining of any grassed area along Gt. Western Road has been carried out by Glasgow City Council so far this year. If they continue to fail to provide this service, the Board has been authorized to expend funds on having grass cut to our frontage.

House Railings: No. railings have been purchased this year although proposal to purchase £500 worth of castings for re-sale to individual residents was approved last year.

Electing of Office Bearers: for the coming year was as follows:

OFFICE	BEARER	PROPOSER	SECONDER
Chair	N. Ferguson	Gr. Browning	H. Davie
Treasurer	D. Howat	A. Browning	A. Macdonald
Secretary	M. Ferris	D. Howat	N. Ferguson
member	Gr. McDowall	} M. Ferris	} Gr. MacDowall.
member	M. Donnelly		
member	P. Kavanagh		
member	A. Murdoch		
Member	A. Douglas		
Member	A. Macdonald		
Member	E. Inglis		

A.O.C.B.: The Board will attempt to arrange production of a series of drawings by Terrace residents to commemorate the 140th anniversary of its constitution.

A. Sub-Committee will consult with City Council to establish current policy on control of litter and maintenance of litter bins.

Stake is to be sent a letter encouraging them to maintain external walls and paved areas in a clean condition.

Vote of Thanks: The meeting closed with a Vote of Thanks to the retiring chairman and the incoming chairwoman advised that the first meeting of the new Board would be on Tuesday 26 August 1997 at 7.30 p.m. in No. 2A.

M. Ferris

M. FERRIS

SECRETARY

ACCEPTED.

CHAIRWOMAN.

Minutes of the 140th Annual General Meeting of
KEW TERRACE PROPRIETORS ASSOCIATION
held in No. 17 ~ Mr D. Howat
on Tuesday 23 June 1998

Present: N. Ferguson (2A) in the chair, D. Howat (17) treasurer,
M. Ferris (18) secretary, G. McDowall (1) and A. Macdonald (29)
board members; H Davie (10), G. Browning (20) and
M & J Sibley (15 Kew Lane)

Apologies: Because Scotland were playing football in the World Cup
there was a significant number of apologies most of whom
offered their vote to the Chair. They were A. Murdoch (2),
R. Ferguson (2A), N. Donnelly (3), A. Douglas (5 Lane), R. & C.
Hadden (6), T. Keenan (10), W. Harrison (11), E. Inglis (15),
G. Niven (15), J. Brand (17), J. Ferris (18), P. Baillie (19),
P. Capani (20) and A. Locke (20).

Minutes: of the previous meeting were copied to all present,
approved by H. Davie and seconded by G. Browning.

Matters Arising: were discussed as noted below:

Treasurer's Report: Accounts for the period to 31 May 1998 prepared
by D. Howat were submitted, approval by M. Ferris and
seconded by A. Macdonald. It was reported that dues
in respect of 58 units had been collected which,

together with interest on accounts and contributions from Glasgow City Council for shrubs and sale of cards provided a total income of £1519.87. Expenditure over the year totalled £1846.32 most of which was due to the Front of Terrace planting scheme. The accounts showed a loss for the year of £326.45 and funds held at 31 May 1998 to be £3918.98. To meet financial commitments for the forthcoming year it was proposed by the Treasurer, seconded by A. MacDonald and agreed by all present later in the meeting to increase subscriptions to £15.00 per unit / £60.00 per whole house. An enquiry from the floor regarding the shortfall was explained to everybody's satisfaction.

Chairwoman's Report: On behalf of the residents, the chairwoman thanked the Board for their continuing work.

Newsletters: Issues 10 & 11 were produced together with an evaluation study. Of the 70 forms issued, 50 were to owners and 20 to tenants. Of the 26 responses 23 were from owners and 3 from tenants.

Events: Over the past year, Gt. Western Road hedge was trimmed and the lane was cleaned-up twice. Bonfire night, regular litter picking, regular maintenance of end of gardens, planting of shrubs and trees along frontage had also taken place. The Board proposed to organise similar events in the coming year.

Proposal to Amend the Constitution: Of major significance at this year's meeting was the proposal, circulated to all Terrace residents previously, to amend some clauses of the Constitution. Of significance the following alterations were proposed and seconded by the undernoted:

Term as Existing/AS PROPOSED	Proposed	Seconded
Kew Terrace Proprietors Association/ KEW TERRACE ASSOCIATION	M. Ferris	N. Ferguson
Membership to be extended to Tenants delegated by House Owners	G. McDowall	M. Ferris
Subscription/MEMBERSHIP SUBSCRIPTION	G. Browning	M. Sibley
AGM held in April/JUNE	G. Browning	D. Howat
Executive Committee/BOARD	M. Ferris	N. Ferguson.
Amendments to Constitution to be approved -- by two thirds of members / BY TWO THIRDS OF MEMBERS IN ATTENDANCE	M. Ferguson	A. Macdonald.

Election of Office Bearers / over

Election of Office Bearers 1998/99

Office	Bearer	Proposer	Secunder
Chair	M. Ferris	N. Ferguson	G. Browning
Treasurer	E. Inglis	D. Howat	G. McDowell
Secretary	N. Ferguson	M. Ferris	G. Browning
Member	M. Donnelly	N. Ferguson	M. Ferris
Member	A. Douglas	A. Macdonald	G. Browning
Member	A. Macdonald	G. Browning	N. Ferguson
Member	M. Sibley	G. McDowell	M. Ferris
Member	A. Locke	A. Macdonald	M. Ferris
Member	G. Browning	M. Ferris	G. McDowell

Vote of Thanks: The meeting closed with a vote of thanks to the retiring chairwoman and to other members of the Board ineligible for re-election. A cake baked by Mrs C. Ferris to commemorate the 140th AGM was cut and distributed together with refreshments provided by the retiring Treasurer.

Board Meeting: Date and venue of the first meeting of the new Board was to be advised by the incoming Chairman

M Ferris
Outgoing
Secretary

Accepted:
Nancy Ferguson
Outgoing
Chairwoman

Minutes of the 141st Annual General Meeting of
Kew Tennis Association

held in N^o 19 Kew Tennis (Prof. George Browning)
on Tuesday 22nd June 1999

Present: Murray Ferris, N^o 18, Chairman; Nanny Ferguson, N^o 2A, Secretary; Elspeth Inglis, N^o 15, Treasurer; George Browning, N^o 19, member; Andita Douglas, N^o 5A - Lane, Member; Arleen Macdonald, N^o 20A - Lane, member; Annette Browning, N^o 19; Peter Collins, N^o 16; Helen Davie, N^o 10; Ray Ferguson, N^o 2A; David Howat, N^o 17; Morag Inglis, N^o 15; Pat Kennisyn, N^o 4; Gordon McDonald, N^o 1A.

Apologies: Apologies were received from P. Baillie (N^o 19); N Donnelly (member, N^o 3); A. Locke (member, N^o 20); W. Harrism (N^o 11); T Keenan (N^o 10); G Nixon (N^o 15).

Obituary: Tribute was paid to Celis Hadden (N^o 6). It was noted that not all members had been aware of Mrs Hadden's sudden death until several weeks later. It was regrettable that a letter of condolence had not been passed to Bob Hadden at the time and it was intended that this now be drafted by the (new) Chairman. A. Douglas advised that she had the new address for Mr Hadden, who had moved away. It was agreed that Mr & Mrs Hadden had always been actively interested in the

work of the Association and supportive of Tensae events.

Previous Minutes: The minutes of the previous AGM held on 23rd June 1998 had been circulated to each household (and) prior to the meeting. These were agreed as an accurate record; approved by H. Dave and seconded by G. Browning.

Matters Arising: Items from the previous minutes were discussed as noted below:

Treasurer's Report: Accounts for the year 1st June 1998 to 31st May 1999, prepared by E. Inglis, were submitted, reviewed by all present, approved by D. Honat and seconded by R. Ferguson. It was reported that revenue of £806.00 had been lodged. It was advised that further monies had since been collected, bringing the total number of units to 60, as against 81 collectable units. Income of £16.00 had been received from the sale of Tensae notelets, drawn and printed by G. Macdonald. It was advised that additional sets of 12 cards were available for £4.00 from G. Macdonald. Two further sets were sold at the meeting. The accounts for 1997/98 were discussed. Items against 'other income' and 'other payments' were explained as funding granted for holes to the front gardens, and expenditure

in respect of payments for Lane clean-up, printing and bonfire night provisions. In discussion on the collection of subscriptions, it was noted that monies had not yet been received from Glasgow West Housing Association (GWAHA) in respect of properties within Nos 11+12. Further 'irrecoverables' related to units where owners had sub-let property, or to units currently void. It was advised that both N. Ferguson and E. Inglis had been in contact with GWAHA but had not been able to establish the number of owners/tenants within the property, the response given that this was confidential information. GWAHA had been advised that the Title Deeds relating to Terrace property mention the upkeep of the communally-owned end gardens which are apportioned $1/20^{\text{th}}$ to each of the properties in the Terrace. E. Inglis asked for suggestions as to how to increase the total amount of dues collected in the coming year. It was noted that one of the difficulties was in assessing the owner's name(s) when the properties were sold on. It was agreed that the costs for a search via the Land Registry, at £25.00 per flat, would be prohibitive for Terrace Funds. It was noted that the Electoral Register would give names against flat numbers, though the occupants would not necessarily be the owners. It was agreed that now the Association membership was open to tenants as well as proprietors, some tenants might wish to contribute to the upkeep of the Terrace. E. Inglis will pursue the information on residents' names via the electoral register. It was suggested that that the Treasurer, in conjunction with another Board Member (Mr. G. Bromley

volunteered) would make a personal collection for subscriptions and this idea will be explored at future meetings. It was proposed that, since the spend for 1998/99 had been held at a minimum, the subscriptions be held at the current rate of £15.00 per unit, or £60.00 per whole horse. This was later endorsed by all present.

Chairman's Report: M. Ferris advised that the past year had not been an active one for the Board and that only two meetings had been held; the last one being 29 May. M. Ferris referred to the minute of that meeting in respect of the items discussed and action taken.

- Kew frontage (Garden / lighting / pavement / trees): It was advised that Roads Dept. had responded to correspondence from N. Ferguson in respect of the temporary lamppost across from N^o 20, advising that this, together with repairs to the footpath, would be undertaken by mid-July 1999. It was advised that communication by N. Ferguson with Parks Dept. had confirmed that the diseased Elm on the frontage, across from N^o 2, together with the diseased Elm on the footpath at N^o 1, would be felled by the Department. Enquiries as to timescale and replacement trees, etc, had not yielded any details to date. Recently, correspondence had been sent to Parks, asking if a co-ordinated effort could be achieved in respect of the two Elms

as mentioned and the Elm to be felled by the Association, within the East Garden; again, a response is wanted.

G. Blomring had obtained a verbal quotation from Arbour Tree Surgeons for the felling of the Elm in the East Garden, at a cost of £500-00. It was assumed this cost included insurance cover and VAT. It was advised that Arbour do not foresee a problem with the overhead cables but would require The Association make arrangements to clear the area of parked cars in the vicinity. M. Ferris advised the response with regard to overhead cables was contrary to advice given to him from another tree surgeon, Gordon Osborne, who suggested the Lighting Dept. would be concerned about the cables and that he could not cover the insurance for same. M. Ferris will pass the paperwork for the quotation from G. Osborne for the next Board meeting, to allow comparison of costs, etc., before a written quote is obtained from Arbour, requesting details of insurance, etc. N. Ferguson will ascertain via Parks Dept and J. Parsons if they can recommend a tree surgeon.

It was advised that the Association could submit a request for a Tree Grant via G.C.C. Landscape Section, for replacement trees in the East Garden. It was noted that G. McDowell had submitted verbal confirmation from J. Parsons, Landscape Architect at G.C.C. Planning Dept., that the Sycamore next to the Elm in the East Garden was too large a tree to be so close to the gable end of the property and had given permission for the tree to come down. It was advised this had been discussed at Board meetings and it was felt that if

There was no visible sign of threat to the building, and no physical deterioration of the tree, that members were not disposed to having the tree taken down. G.

Browning advised that there were no signs of movement in the boundary wall with Saitoun Street, which in turn would suggest the Sycamore is not presenting any cause for concern. It was explained that Arbourn had looked at the Chestnut tree in the West Garden and, in their opinion, there may be a requirement for selective limb surgery.

N. Ferguson advised she had contacted J.

Parsons and with regard to the Sycamore and Chestnut trees it was hoped to arrange a meeting on site in the near future to take matters forward. It was noted that there had been discussion on the proposed ongoing

maintenance of the two plant beds to the frontage and it was hoped to address this via N. Donnelly and the

gardener's who attend to The End Gardens. It was advised that the members would consider the second phase of

planting by creating a bed approx. in the centre of the frontage. In discussion on the types of plants

preferred, it was explained that the choice of plants and layout of beds in phase one had been on the

advice of J. Parsons, some members had been secured through funding from G.C.C. Landscape Section.

- o Parking: It was advised that the Board had been discussing the potential to create a 'hard shoulder' to the kerb on the front gardens which have been seriously

ended due to cars parking over the kerbstones. A 'ballpark figure' was suggested for laying 200yds x 1m wide cobbles at £10K, which would require £100-00 per unit, or £400-00 per whole house. Other options were discussed which may be less expensive. Following discussion on parking in general and how this could be better managed, it was agreed not to pursue the idea of white markings on the road for parking bays. The possibility of private parking bays was discussed. M. Ferris advised of the high cost involved and the various problems associated with the introduction of private parking in the Hulhead area. It was advised that written correspondence from Roads Dept. has indicated they have no plans to widen the road and have not had any indication from emergency services that there is a problem with access to Lew Trench. It was agreed that any proposal to take the grass verge improvement works forward would require agreement from Roads Dept, as landowners, and an agreement from the houseowners to a committed sum of money, before progressing matters. The 1999/2000 Board members will investigate further.

- o Litter: It was advised that the Board has monitoring the repair of excess litter at the street litter bin outside No 20. Although the bin is emptied three times per week, it regularly overflows on the weekends. It has noted that following contact with Environmental Health (E.H.) it was advised that the dept., if notified of the names of residents whose rubbish is found dumped in the vicinity

of the bin, will contact them advising of the fines which could be imposed. In discussion in respect of other 'black spots' for litter dumping in the Tenace and Lane, it was suggested that residents make contact with E.H. if the rubbish is found to contain a clue to the name of the 'owner'. It was noted that regular dumping of rubbish at a mid-way point in the Lane could be related to a household which may operate a commercial enterprise from the premises, it was not known whether the fault for the hasty uplift of rubbish lay with the householders not advising the cleansing dept. of the requirement for a 'special uplift' in due time, or with the cleansing dept. for general delay. It was suggested that if there is continually a prolonged delay in rubbish being uplifted mid-Lane from the aforementioned household, then the cleansing dept. should be made aware that there is an impact from a possible commercial enterprise affecting the general amenity of the area.

o Missing Railings: Following discussion on the possible purchase by the Association of a small stock of railings, for easy distribution to those contemplating repairs, it was explained that one of the Tenant Newsletters had advised residents of the availability of the cast here at the Bo'ness Iron Co., of the baluster for the railings. Residents considering repairs can direct a blacksmith to this supplier. It was suggested that a letter be targeted at those houses where there are missing railings, to highlight

this source one more.

- Lane Clean-ups: It was proposed that a Lane Clean-up Day be held on the weekend of 23rd / 24th October, details of which will be discussed at the next Board meeting. It was suggested that as well as providing a skip at this venue, it would be useful to residents to have a skip provided for garden rubbish, etc, at an earlier date. G. Browning explained that the skip would be provided free of charge by G.C.C. for community clean-ups and that he would make the arrangements for a skip to be provided in the lane approx. end of August. It was noted that a free supply of refuse bags and rubber gloves could also be obtained from the Cleansing Dept. A newsletter will be issued following the next meeting of the new Board and will include details on the availability of a skip and the proposed Clean-up Day.
- Contact with Belhaven Tenure Association: It was noted that the Board intend to make contact with Belhaven Tenure Association, with a view to sharing ideas and co-ordinating events such as Clean-up Day / social events. E. Inglis will progress.
- The Association's Financial Procedures - Signatories for Cheques: It was explained that there was some difficulty in the proposal to update the admin. in relation to the cheque signatories to include for the current Chair, Secretary and Treasurer to countersign and to remove those names no longer on the Board. The signatories currently include former member A. Browning, together with G. Browning, M. Ferris

and E. Inglis. It was explained that the local branch of the Clydesdale Bank does not hold the records and that these are held centrally, which makes it difficult to add new names and more problematic to remove names from the list. E. Inglis will write to the Bank saying the present arrangements are unsatisfactory.

Members' Subscriptions 1999/2000: It was noted that it has previously mentioned within the Treasurer's Report that subscriptions levels be held at £15 per unit / £60 per whole horse, as agreed by all present. The subscriptions will apply from 1st June 1999 to 31st May 2000.

Election of Office Bearers 1999/2000: It was advised that M. Ferris would be standing down as Chairman. N. Ferguson advised that she would continue as Secretary in the short term, which would be in order within the constitution, if no one come forward for the position during the meeting; however, it was on the basis that a member within the 1999/2000 Board would consider taking over the position during the course of the year. A. Douglas advised she would be standing down as a member. D. Howat advised that P. Johns who had, by this juncture, left the meeting,

had shown interest in joining the Board. G. McDonald, who had also left the meeting before this item, had indicated his willingness to stand as a member. D. Howat advised he would speak with J. Brand to ascertain his interest in joining the Board. Those members serving on the Board in 1998/1999 who were eligible to continue under the terms of the Constitution had agreed to continue in this capacity; namely, G. Browning, N. Donnelly, N. Ferguson, E. Inglis, A. Locke and A. Macdonald.

The following members were elected:

<u>Office.</u>	<u>Ballot.</u>	<u>Proposer.</u>	<u>Seconder.</u>
Chair:	D. Howat (Nº 17)	G. Browning	M. Ferris
Secretary:	N. Ferguson (Nº 2A)	M. Ferris	D. Howat
Treasurer:	E. Inglis (Nº 15)	M. Ferris	G. Niven (by proxy)
Member:	G. Browning (Nº 19)	M. Inglis	H. Davie
Member:	P. Williams (Nº 16)	D. Howat	A. Locke (vix Chair)
Member:	N. Donnelly (Nº 3)	M. Ferris	N. Ferguson
Member:	R. Ferguson (Nº 2A)	G. Browning	A. Douglas
Member:	P. Kavanagh (Nº 4)	A. Douglas	A. Macdonald
Member:	A. Locke (Nº 20)	A. Macdonald	M. Ferris
Member:	A. Macdonald (Nº 20, lame)	M. Ferris	N. Ferguson
Member:	G. McDonald (Nº 1A)	D. Howat	R. Ferguson

A.O.C.B: /

A.O.C.B. :

- (i) It was noted that R. Ferguson had offered to produce the Terrace Newsletter from now on and that the next issue would be drafted for circulation by end July. Members were asked for any contributions to the copy to be passed to R. Ferguson as soon as possible. The issue would include details of the new Board membership, reference to the Terrace Notelets available for purchase, and the copy of the Minute Book, which is now with the Secretary;
- (ii) M. Ferris advised he would be able to make any copies of Terrace Minutes / Newsletters, etc, and circulate same. M. Ferris to present details of cost to E. Inglis for reimbursement from Terrace Funds;
- (iii) N. Ferguson suggested she would compile a folder of all previous minutes taken at the regular Board meetings, together with copies of all the Newsletters which had been produced. M. Ferris passed his copies of previous minutes to N. Ferguson, in order that any copies missing from her documentation could be replicated;
- (iv) It was suggested that a photographic record be kept within the folder of

Terrace business. N. Ferguson advised she had photographs of the front gardens' planting which could be included. R. Ferguson suggested that, as part of the Millennium focus, a photograph of the Terrace residents could be arranged.

(v) It was advised that J. Ferris had volunteered to be involved in a Sub-Committee if this was set up by the Board to consider focussing on the Millennium. R. Ferguson suggested that collating a history of the Terrace might be an appropriate marking of the event. M. Ferris advised that the Architect responsible for the Terrace was Rockhead.

Vote of Thanks: The meeting closed with a vote of thanks by M. Ferris to the Board members for their efforts over the year. M. Ferris intimated he was sorry he had not been able to participate fully in the business of the Board during the last year. N. Ferguson thanked M. Ferris on behalf of members, for his contribution to the Association over previous years and noted that the Board would count on his support, albeit in a less formal capacity, in the coming year.

The incoming Chairman, D. Howat, thanked those present for nominating him to the position. He advised that he was honoured to be the 141st chair of the Kew Terrace Board in its 142nd year and proposed to: have shorter committee meetings and

more social events organised in the coming year; was pleased to note the intention to have the Lane Clean-up reinstated; and, upheld the intention of the Board to investigate proposals for the repair to the damaged grass verge on the garden frontage.

Thanks were extended to George and Annette Browning for hosting the evening and for the provision of tea/ coffee and biscuits at the close of the meeting.

Date of Next Board meeting: The next meeting of the Kew Terrace Association's Board will be held on Tuesday 13 July 1999, at 7.30 pm, room no. 17 Kew Terrace (D. Howat). D. Howat advised that the meeting would include a 'walkabout' to take forward the items discussed during the course of the AGM.

Nancy Ferguson
NANCY FERGUSON

Received 26/7/99.

ACCEPTED

Joe Howat.
Chair.

Minutes of the 14th 2nd Annual General Meeting
of Kew Terrace Association
held on Thursday 26 October 2000
at No. 17 Kew Terrace (David Howat)

Present :

Gordon McDowall (1A); Nancy Ferguson (Hon. Secretary, 2A); Tom Maver (8); Rosemary Harrison (11); Elspeth Inglis (15); Hon. Treasurer, Suzanne Howat (17); Petra Collins (16); David Howat (Chairman, 17); Murray Fernis (18); George Browning (19); Alan Locke (20); Aileen Macdonald (20A Kew Lane)

Apologies for Absence :

R. Ferguson (2A); H. Davie (10); Mrs Cavouia (8); J. Brand (17); M Inglis (15); J. Ashmead (16); A. Browning (19).

Minute of the Last A.G.M. :

The minute of the AGM held on 22 June 1999 was circulated. The minute was agreed as an accurate record and signed by the Chairman.

Matters Arising:

0.1. The Treasurer's Report.

The Treasurer's Report for 1999/2000 was circulated. It was noted that £945 had been collected in Terrace Dues, this being 61 of 81 collected units at £15 per unit. It was advised that monies had been collected from Glasgow West Housing Association for the tenanted properties within No's 12 & 13, which was a significant contribution. It was advised that interest has still to be marked up for the Post Office Account (*). E.I. explained that countersignatures were first required from the Board Members, for the P.O., and these were obtained at the end of the meeting. Spend was detailed, showing the main item of expense was the removal of the diseased Elm tree in the East Garden, at £587.50. The total spend for 99/00 was £1,080. The balance in the account is £4,400 (*with possible interest of approx £200 still to be marked up). It was suggested that the accounts be audited though this need not be done formally by an independent auditor but should be countersigned as checked / approved. It was agreed that Murray Ferris would confirm the accounts. N.F explained that proposed spend was normally discussed at Board meetings and agreed minimally between the Chair / Secretary / Treasurer.

The process of withdrawing money was outlined. In discussion on the collection of Terrace Dues, it was explained that, whilst a reasonably accurate note of residents' names was held, there were some gaps either due to new residents or the fact that properties were sub-let and owners not known. E.I. will continue to find ways of ascertaining the most up to date list of owners/residents. In discussion on the level of Terrace Dues, it was noted that the board was not contemplating any major pieces of work 2000/01, other than to look at the Chestnut tree in the West Garden and possible removal of tree stumps. It was suggested that if further areas of work/large spend were to be considered during the course of the year, then the Board could approach residents for individual contributions. It was felt, therefore, that the Terrace Dues be held at £15 per unit/floor or £60 per whole house. The Treasurer was thanked for her report and her contribution during the year.

02. The Chairman's Report.

D.H. advised that the Board had been active at the start of the year and a meeting was held on 7 March. Thereafter

there had been no activity during the summer months; a subsequent meeting was held on 28 September. DH explained that due to work commitments he would be standing down.

It was advised that during the winter months, the removal of the diseased Elm tree in the East Garden was arranged. The other diseased Elm at No 1. pavement was removed by Land Services via Parks Dept., following lengthy correspondence over who was responsible for the tree - GCC or Terrace Association. Three quotes had been obtained for the removal of the tree in the East Garden, and the eventual cost was £587.50, which was considered reasonable, as some quotations had included for the taking down of the electric overhead cabling. The stumps for both trees still remain. The approx. cost for grinding out stumps is £200 - £300 each. It was felt that the stump in the garden did not present a problem; however for any planting to be progressed pavement area, the stump would need to be removed. N.F explained she had sent several letters to Land Services/ Parks Dept. before and after

the tree(s) removal (No 1 and on front gardens, opposite No 1/2) and asked for time-scales for progressing the work/removal of debris/removal of stumps, to no avail. It was felt that due to the likely protracted dialogue with the Council to agree the removal of the stump, that the Board undertake the work and agree a replanting programme. It was noted that the last Board meeting had agreed G.M.D obtain some rose bushes for planting alongside the back of the railings in No 1. In discussion on planting in the bed at No 1 pavement, it was thought a small tree and some shrubs (of a spikey variety to discourage dogs) may be appropriate.

The works undertaken by Transco outside No 1 were discussed. G.M.D advised he had contacted the company about the removal of their materials now that the works were complete.

The erection, and subsequent removal and re-siting, of the Royal Mail Waller was discussed. It was noted that, yet again, lengthy correspondence between the Board/Land Services/Planning Dept/Royal Mail had concluded a successful outcome for the

Board, and the item was now sited in a less conspicuous place, in Saltoun Street.

D.H. explained that the proposed 'Clean up Day' had not taken place that Spring. It was advised that at the last Board Meeting, members had agreed that external contractors be considered for works to bring the Lane up to an acceptable standard and thereafter, if the Members wished to consider some additional maintenance, this could form a community project. There was agreement that some form of community get-together was important in attempting to have a social event for neighbours to meet; however, it was pointed out that the Lane Clean Ups were onerous and, in the main, supported only by Members themselves. It was advised that in the past, extensive 'advertising' / mail shots had been undertaken (including Huntly Gardens) but this had not encouraged a significant input of volunteers. It was suggested that 'community' projects could involve the frontage eg. clean ups bulb planting, planting generally, which were less onerous and more visible to more residents, if the Lane could

receive external attention to ensure general tidiness/clearing of weeds. It was explained that member N.D. had been asked to approach the gardeners to ascertain their interest in doing the work. G.B. suggested that, meantime, skips could be obtained free of charge from G.C.C. Cleansing Dept. G.B. will arrange for 25+26 Nov.

D.H. advised that Helen Davie had requested the Board issues a "Do's and Don'ts" for the Terrace, following the installation of alarm boxes at high level on the frontage and T.V. arials on the frontage. After discussion it was agreed that the Board will pursue these issues with the appropriate departments within GCC/seek guidance via Glasgow West Conservation Trvst. It was agreed that rather than the Board write to the individual residents concerned, it would be best if formal responses were sent by GCC. A.L. advised that the letters could be addressed to the appropriate politician/convenor in the first instance, this would likely receive a quicker response than writing to a department.

Level of Members' Subscriptions:

2000/01

As agreed under the previous item 'Treasurer's Report' the Terrace Dues will be held at £15 per unit/floor or £60 per whole house.

Election of Office Bearers:

It was advised that David Howat was standing down as Chair. It was also advised that Nancy Ferguson was standing down as Secretary. Eispeth Inglis was remaining in her post as Treasurer. Nominations had been received for the Chair and Secretary; George Browning for Chair and Murray Ferns for Hon. Secretary. It was explained that a motion had been put forward at the last meeting that a new position, Vice-Chair, be considered. The reasons behind the motion were outlined. It was generally agreed that the position be created; however, G.B. suggested that it should be reviewed before the next A.G.M. and if continued, the Constitution be ammended to include another office

bearer. Alan Locke was nominated for Vice-Chair. It was advised that Jack Brand wished to be considered for nomination as a Member. All other members currently serving, wished to remain on the Board during 2000/01.

The Constitution currently notes: Chairman; Hon. Secretary; Hon Treasurer up to 5 other members. The current membership in 99/00 was / and in 00/01 will be 3 office bearers / 7 members; 4 office bearers / 6 members. It was suggested the Constitution be reviewed in terms of length of membership; there is potential ambiguity - max. 4 years continuous service as a member and/or as an office bearer. The date of future A.G.M's is also to be reviewed, with consideration to be given to holding the meeting later in the year, say September/October, to avoid the Summer holiday period. It was noted that at the previous Board meeting, it was agreed that meeting dates for the forthcoming year be set in advance, say at quarterly

intervals, and these dates issued to members. It was hoped that with the introduction of a Vice-Chairman, meetings would always be able to take place on the prescribed dates, in the event that the chair be unable to attend.

Membership 2000/01, in summary;

<u>Name</u>	<u>Position</u>	<u>Nominated</u>	<u>Seconded</u>
George Browning (19)	Chairman	D. Howat	M. Ferris
Murray Ferris (18)	Hon. Secretary	N. Ferguson	A. McDonald
Elsbeth Inglis (15)	Hon. Treasurer	D. Howat	G Browning
Alan Locke (20)	Vice-Chair	N. Ferguson	E. Inglis
Jack Brand (16)	Member	M. Ferris	A. McDonald

Petra Collins (16)
 Nick Donnelly (3)
 Pat Karanagh (4)
 Aileen Macdonald (20 A)
 Gordon McDowall (1A)

Current Members
 re-election of all
 Members agreed
 by those present.

Any Other Business :

George Browning was invited to take over the chairmanship at this juncture. T.M. advised he had some issues to raise under A.O.B.

01. T.M. asked if the cleansing Dept had received positive feedback from K.T.A for their efforts. It was generally agreed that the cleansing team for the Lane were very good. In discussion it was noted that Mr B. Curry was the key contact at the cleansing Dept. N.F advised that letters had indeed been sent, giving praise for the efforts of the team.
- 02 T.M advised he was an unpaid Board Member for Landmark Trust who are involved in reinvesting landfill tax monies. It was advised that there is currently about £2M of funding which can be earmarked for environmental improvements. T.M suggested K.T.A may be interested in putting forward a proposal, which would involve some match funding. It was noted that the main items, which have been of interest to K.T.A on the frontage, are railings

and broadening the kerbside on the glass verge. TM will provide the forms, which will detail how a proposal can be put forward. MF raised the issue of the surface of the Lane, which because of its unevenness was causing some spillage of oil from car sumps. M.F suggested this may be another area for consideration in relation to the environmental projects put forward by K.T.A.

03 T.M raised the issue of litter bins on the frontage and it was noted that at one point there were 2 large street litter bins - the one currently outside No 20 and one which was sited at the Grosvenor / Salroon corner. These bins had been requested by K.T.A a few years back, although it was understood a resident had subsequently called the GCC Cleansing Dept to have the bin at Grosvenor removed.

The yellow lamp post bins had been removed by GCC. The problem identified was that litter from carry-out food outlets was being deposited in the basement areas, and in the street in general, as

There were no receptacles for rubbish between Byres Road and the bin at No 20, as pedestrians make their way along Crossenor / Kew Terrace. The pro's and 'con's' of having the street litter bins were discussed. A.L highlighted that the Environmental Health Dept have advised that if household rubbish is put into/left alongside street litter bins then if a resident contacts EH, that dept. will check the rubbish bags to try and identify a name/address, and will approach the owner of rubbish thereafter.

05 Discussion took place on the parking of commercial vehicles on the frontage. It was suggested that one of the 'regulars' was owned by a resident in NO 12/13 noting that these flats had parking at the rear. It was suggested that K.T.A may wish to raise the matter with the resident in question.

06 Chestnut Tree: Frontage The details surrounding the fallen Chestnut mid frontage were discussed. It was advised

That the land is owned by GCC Land Services, and maintained by them via Parks Dept. The tree was thought to have had some rot in the trunk and this, together with the imbalanced structure weighing heavily to the gardens side, had finally caused the tree to uproot.

It was not known which dept. had finally arrived to cut down the tree. The police had been called and NF advised she had contacted RALF. NF had passed details of GCC Land Services to the resident whose car was damaged by the incident, for insurance purposes.

Members will monitor the clearing of debris and will contact GCC Land Services regarding re-instatement of the tree, along with other trees on the frontage, which have died.

07 Chestnut Tree: West Garden. AL raised his concerns following the above incident, in connection with the tree adjacent to his property at NO 20. He was concerned that should a similar incident occur, the extension to his house

was at risk. He advised that insurance matters could be difficult to resolve. There followed a lengthy discussion on the matter. It was noted that at the last meeting it had been agreed that since verbatim reports on the condition of the tree, by 2 tree 'experts', from Botanical Gardens, had been inconclusive, in terms of the need for the tree to be felled, a quote would be sought to have selective limb surgery taken as the tree was 'top heavy'. AL said that since the incident with the tree on the frontage, he wished to raise the issue of having the Chestnut tree taken down altogether and replaced with a semi-mature tree. It was suggested that the cost for K.T.A to have the diseased Elm felled in the East Garden was likely to be less than arranging for limb surgery for the Chestnut. It was noted that planning permission had been given some time ago to have the tree taken down, if required, however, this permission had likely lapsed and would need to be sought, preferably from an independent source, should the decision be reached to fell the tree.

The Board suggested that one of the residents, not on the Board be asked to get a report. T.M will contact Gcc Land Services / Gcc Planning Dept / Glasgow West Conservation Trust / to ascertain the best consultant to approach for an independent written report; the outcome of which the Board would act upon. It was agreed that this information would be sought at the earliest, with a view to reaching a conclusive decision about the Chestnut, and having any agreed works carried out by March 2001.

Vote of Thanks:

A vote of thanks was extended to the Board Members with special thanks to those Members standing down, David Howat and Nancy Ferguson, for their contribution to the work of the Association.

Thanks were given to David and Suzanne Howat for hosting the evening and for provision of tea / coffee at the close of the meeting.

Date of Next Board Meeting:

GB suggested the next Board meeting be held on 7 November at 7.30pm within 19 Kew Terrace.

Signed:

Date:

Nancy Ferguson.

Hon. Secretary as at 26 October 2000

Signed:

Date:


Murray Ferris

Hon. Secretary from 27 October 2000

Minutes of the 143rd
Annual General Meeting of
Kew Terrace Association

held in No 19 - Prof. George Browning
on Wednesday 10 October 2001

Present: G. Browning (20) in the chair
E. Inglis (15) Hon. Treasurer
M Ferris (18) Hon. Secretary
J Brand (17); A. Locke (20); A. Macdonald (20)
- Board Members

and N. Ferguson (2A), T. Mavor (8), H. Davie (10)
R. Harrison (11) - Residents

Apologies: R. Ferguson (2A), N. Darnelly (3), A. Douglas (5)
W. Harrison (11), M. Inglis (15) and J. Ferris (18)

Minutes of the previous A.G.M were copied to all
present, approved by G. Browning and
seconded by A. Macdonald (20)

Matters Arising were discussed as noted
below:

Treasurer's Report: Accounts for the
period to 30 September 2001
prepared by E. Inglis were submitted, approved
by G. Browning and seconded by M. Ferris.

It was reported that dues in respect of 62½ units had been collected which, together with interest on accounts and sale of cards provided a total income of £1152.00. Expenditure over the year totalled £3011.20 most of which was due to the front garden planting scheme, removal of Chestnut tree from West Garden and end garden maintenance.

The accounts showed a loss for the year of £1859.20 and funds held at 30 September 2001 to be £3344.99. To meet financial commitments for the forthcoming year it was proposed by the Treasurer, seconded by A. Macdonald and agreed by all present, later in the meeting, to maintain subscriptions at £15 per unit / £60 per house

The meeting congratulated the Treasurer for the level of collection achieved and thanked her for her contribution over the year.

Chairman's Report: On behalf of the residents the chairman thanked the Board for their continuing work.

Newsletter: Issues 10 and 11 were produced together with an evaluation study.

Of the 70 forms issued 50 were to owners and 20 to tenants. Of the 26 responses 23 were from owners and 3 from tenants.

Events: Over the past year, Gt. Western Rd. hedge was trimmed and the lane was cleaned-up twice. Bonfire Night, regular litter collections, regular maintenance of end gardens, planting of shrubs and trees along frontage had also taken place. The Board proposed to organise similar events for the coming year.

Proposal to Amend the Constitution:

Of major significance at this year's meeting was the proposal, circulated to all Terrace Residents previously, to amend some clauses of the Constitution. Of significance the following alterations were proposed and seconded by the undernoted:

<u>Term as Existing / as proposed</u>	<u>Proposed</u>	<u>Seconded</u>
Kew Terrace Proprietors Assoc / Kew Terrace Association	M. Ferris	N. Ferguson
Membership to be extended to Tenants delegated by House Owners	G. McDowall	M. Ferris.

	<u>Proposed</u>	<u>Seconded</u>
Amend constitution of Board to include Vice Chairman	G. Browning	J. Brand

Change AGM date from June to October	G. Browning	A. MacDonald
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Election of Office Bearers:

Position	Name	Nominated	Seconded
Chairman	G. Browning	M Ferris	H. Davie
Secretary	M. Ferris	R. Harrison	T. Mavor
Treasurer	E. Inglis	G. Browning	A. MacDonald
Vice Chairman	A. Locke	A. MacDonald	E. Inglis
Member	N. Ferguson		
Member	H. Davie	Agreed by	
Member	J. Brand	All present	
Member	J. Ferris		

Any Other Business:

Following general open discussion on various topics, G. Browning thanked all present for attending and proposed that the new board meet on 5th November 2001 in No 19 at 7.30pm at which an agenda for the

year will be set.

Signed:

A handwritten signature in blue ink, consisting of a vertical line on the left, a horizontal line across the middle, and a wavy line extending to the right.

Accepted:

Minutes of the 144th
Annual General meeting of
Kew Terrace Association
held in NO 19 - Prof. George Browning
on Tuesday 22nd October 2002

Present: G. Browning (20) in the chair; E. Inglis (15)
Treasurer; M. Ferris (18) Secretary;
Members - J. Brand (17), A. MacDonald (20)
Residents - N. Ferguson (2A), H. Davie (10), J. Ferris (18)
- A. Browning (20)

Apologies: R. Ferguson (2A), W. Harrison (11),
M. Inglis (15) and A. Locke (20).

Minutes of the previous A.G.M were copied
to all present, approved by J. Brand
and seconded by E. Inglis.

Matters Arising: were discussed as noted
below

Chairman's Report: On behalf of the residents
the Chairman thanked the Board for
their continuing work. A lot had been
achieved in the year including the Jubilee

Garden Party which proved to be a great success despite appalling weather conditions. N.F. managed to produce 3 very informative newsletters over the year. A significant expenditure was devoted to upgrading the West Garden and planting 14 trees in the Front Pleasure Garden. The new gardener has proved reliable and successful in his limited but economic remit to cut grass and trim hedges. Both lane and frontage clean-up days resulted in full skips each time. J.B. sprayed weed killer in the lane, G.B. treated the front together with extending and maintaining both shrub beds which now look well developed. We hope, this coming year, to extend shrub beds in the Front Pleasure Garden and develop a shrub bed in the West Garden. J.F. and H.D. and any volunteers intend to plant daffodils, some of which should be in the long grass at the East End. The Autumn Lane clean-up next year should be before the next A.G.M.

Treasurer's Report: Accounts for the period to 30 September 2002 prepared by E. Inglis were submitted, approved by J. Ferris and seconded by H. Davie. It was reported that dues in respect of 54 units had been collected within the accounting period (and a further 12 thereafter) which, together with interest on accounts, Tree Grant from GCC and receipts from Jubilee Garden Party provided a total income of £1960.97.

Expenditure over the year totalled £3230.62 most of which was due to the terrace planting scheme and end gardens maintenance. The accounts showed a loss for the year of £1269.65 and funds held at 30 September 2002 to be £2090.67. To meet financial commitments for the forthcoming year it was proposed by the Treasurer and agreed by all present, later in the meeting, to maintain subscriptions at £15 per unit / £60 per whole house.

The meeting congratulated the retiring Treasurer for the level of collection for the year and thanked her for her

contribution over the years.

Election of Office Bearers:

<u>Position</u>	<u>Name</u>	<u>Nominated</u>	<u>Seconded</u>
Chairman	G. Browning	J. Ferris	H. Davie
Secretary	M. Ferris	G. Browning	N. Ferguson
Treasurer	A. Browning	J. Ferris	J. Brand
Vice-Chairman	No nominee		
Member	N. Ferguson	Agreed by	
Member	H. Davie		
Member	J. Brand	All Present	
Member	J. Ferris		

Any Other Business:

It was proposed by the Chairman and agreed by all present that if a grant is available next year we should spend as much as this year (about £1500) on front and end garden shrub planting.

Self seeded trees and growths at footpath level in front basement light wells should be removed. It was agreed that affected residents should be offered the service, the work being carried out by a gardener and paid from Terrace funds.

The City council's policy on ivy growing on front elevations was to be investigated. Legal advice was to be sought on the continuing problem of discarded household effects left in the lane emanating from No 18 Huntly Gardens.

H. Davie raised the problem of lighting faults, one lamp post on the terrace having been unlit for about a year.

The gully in the lane at No 1 should be repaired and paid for by Terrace dues.

A newsletter summarising all the foregoing should be produced.

Following general open discussion on various topics, G Browning thanked all present for attending and proposed that the new board meet on 4 December 2002 in No 10 Helen Davie, at 7.30 pm at which an agenda for the year will be set.

Signed:



Accepted:

Minutes of the 145th
Annual General Meeting of
Kew Terrace Association
held in No 19 - Annette Browning
on Thursday 9th October 2003

01. Present: G. Browning (20) in the chair, A. Browning (20) Treasurer; M. Ferris (18) Secretary.
Members - N. Ferguson, H. Davie, J. Brand
P. Karanagh, J. Ferris, A. Macdonald
Resident - R. Ferguson

02. Apologies - W. Harrison. E. Inglis.

03. Minutes of Previous Meeting:
Approved by J. Brand; seconded by
A. Macdonald

04. Matters Arising

- 04.1 Chairman's Report: On behalf of the residents the chairman thanked the Board for their continuing work. Over the year many projects had proved successful, including 2 Newsletters edited by Nancy Ferguson, the Summer Garden

Party which generated a profit for the Terrace funds, the gully in the lane at No 1 was prepared by GCC free of charge, two street lights were rewired and are now working after two years, two lane cleaning days where at the latter an appearance by Huntly Gardens residents was made, further development of planted beds including the West Garden and a continuation of the East and West Pleasure Gardens maintained at a reasonable cost throughout the year. Of the trees planted only one has not survived and it is proposed to continue bulb and shrub planting in the forthcoming year starting on 26 October with Spring bulb planting. See item 05.

04.2 Treasurer's Report:

Accounts for the period to 30 September 2003 prepared by A. Browning were submitted, approved by J. Ferris and seconded by H. Davie. It was reported that dues in respect of 76.5 units (91%) were collected - a record in recent times - which, together with interest on accounts,

grant from GCC and receipts from the Summer Garden Party provided a total income of £2602.56. Expenditure over the year totalled £2129.67 providing a profit of £472.89. Funds held total £57.85 in petty cash, £616.46 in Clydesdale Bank and £1889.25 in National Savings. To meet commitments over the coming year and taking account of a reduced grant from GCC of £113 towards planting, after some debate it was agreed to maintain subscriptions at £15 per unit/£60 per whole house for this year. However an increase was envisaged for next year. The meeting congratulated the Treasurer for her sterling efforts.

0.4.3 Election of Office Bearers :

<u>Position</u>	<u>Name</u>	<u>Nominated</u>	<u>Seconded</u>
Chairman	G. Browning	M. Ferris	P. Kavanagh
Secretary	M. Ferris	G. Browning	N. Ferguson
Treasurer	A. Browning	A. Macdonald	J. Brand.

N. Ferguson, H. Davie, J. Brand, P. Kavanagh.
 J. Ferris and A. Macdonald were elected as Board Members.

05 Any Other Business!

05.1 Bulb Planting:

GB has bought tulips and bluebells for planting on 26 October. Remaining lampposts to be painted.

05.2 Recycling:

P. Karanagh advised the meeting of a weekly recycling service costing £1.50 per week. Terraced to be canvassed for support.

05.3 Garage at No. 16

Plans of a garage to the rear of No 16 to be inspected for proposed materials conforming with conservation zone requirements.

05.4 Newsletters

Contents of the next newsletter to be discussed at meeting 18.11.03

05.5 Garden Party!

Sunday in June tbc

05.6 Landfill Tax Availability:
To be reinvestigated.

05.7 Dates for Board Meetings.

Date	18.11.03	14.1.04	18.3.04	18.5.04
Venue	H. Davie	J Ferris	N. Ferguson	P. Kavangh

06 Date of Next Meeting:

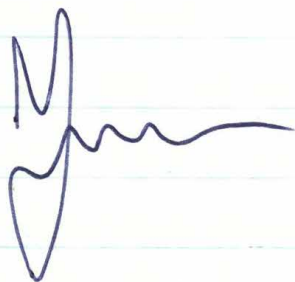
06.1 18.11.03 at 7.30pm in NO 10

Helen Davie

Board

06.2 The [^] thanked George and Annette Browning for their hospitality.

Signed:



Accepted:

Minutes of the 146th Annual General Meeting
held in No 19 Kew Terrace (Annette Browning)
on Wednesday 6th October 2004

01. Present : G Browning, M Ferris, A Browning,
N Ferguson, T Mavor, H Davie, Mrs Cavours,
J Ferris and A Macdonald.
02. Apologies : W Harrison, E Inglis, S Horst, R Ferguson.
03. Minutes of the Previous Meeting : Approved by
G Browning; seconded by A Macdonald.
04. Matters Arising

04.1. Chairman's Report

On behalf of the residents the Chairman thanked the Board for their continuing work. Over the years many projects had proved successful, including two newsletters edited by Nancy Ferguson; the summer garden party, which generated a profit for the Terrace funds; two lawn cleaning days; further development of planted beds to the front gardens, including planting rose bushes, and end gardens maintained at reasonable cost throughout the year. It was noted that the dead elm at No 20 was still

standing. A Macdonald was thanked for providing storage for the new marquee bought for garden parties.

04.2. Treasurer's Report

Accounts for the period to 30th September 2004, prepared by A. Browning, were submitted; approved by J. Ferris and seconded by H. Dave. It was reported that dues in respect of 63 units were collected, which, together with interest on accounts, and receipts from summer garden party, provided a total income of £1,316.75. Expenditure over the year totalled £1,127.02, providing a profit of £189.73. Funds held, totalled £27.34 in petty cash; £793.57 in the Clydesdale Bank and £1,932.38 in National Savings. To meet commitments over the coming year, it was agreed to maintain subscriptions at £15 per unit / £60 per whole house for this year. The meeting congratulated the Treasurer for her sterling efforts.

04.3. Election of Office Bearers

Position	Name	Nominated by	Seconded by
Chairman	G. Browning	M. Ferris	H. Dave
Secretary	S. Howat	M. Ferris	A. Browning

Treasurer A. Brommings A. Macdonald N Ferguson

N. Ferguson, H. Dave, J. Brand, T. Mavey, J. Ferris,
and A Macdonald, were elected as Board members.
M. Ferris agreed to remain as consultant to the Board.

05 Any Other Business

05.1. Lane Clean-up
Organised for 24 October 2004.

05.2. Bulb Planting
J. Ferris to buy tulips for planting at a cost of up to £50.

05.3. Newsletters
Contents of the next newsletter to be discussed at
meeting 18.11.04.

05.4. Garden Party
To be held one Sunday in June.

05.5 Landfill Tax Availability
To be re-investigated.

05.6 Dates for Board Meetings
Next meeting to be 23.11.04. Remainder to be agreed.

05.6. /cont'd.
Venue for meeting - S. Howat (Nº 17)

06. Date of next meeting

06.1. 23.11.04 at 7.30 pm in Nº 17 - S. Howat.

06.2. The meeting thanked George and Annette for their hospitality.

Signed:

Accepted:

MURRAY FERRIS

HON. SECRETARY

X pp. S. HOWAT OUTGOING HON. SECRETARY

Minutes of the 147th Annual General Meeting
of Kew Terrace Association
held in N^o 19 Kew Terrace (G + A Browning)
on Tuesday 25 October 2005

01. Present:

George Browning	N ^o 19	Chairman
Annette Browning	N ^o 19	Hon. Treasurer
Nancy Ferguson	N ^o 2A	Hon. Secretary
Helen Dane	N ^o 10	Member
Janette Ferris	N ^o 18	Member
Elsbeth Inglis	N ^o 15	Member
Aileen Macdonald	N ^o 20, Kew Lane	Member
Kim McKinney	N ^o 2	Resident
Biddy Yacoubian	N ^o 20	Resident

01.1. The chair welcomed new residents, Kim McKinney and Biddy Yacoubian to their first meeting of the Association.

02. Apologies

Apologies were received from Tom Maver (Member), Pat Kavanagh, Ray Ferguson, Murray Ferris, Eddie Yacoubian, Irene Cavoura, Moya Inglis and Mr + Mrs Harrison.

03. Minutes of the Previous Annual General Meeting
Within the minutes of the AGM held on
06 October 2004, it was noted that Elspeth
Inglis, No. 15, should have been included as an
elected member, under Item 04.3. With this
correction, the minutes were agreed.

04. Matters Arising

04.1. Chairman's Report

The Chair advised that the Board members
had been very enthusiastic and committed
during the year. He advised that Susie Howat
had commenced the year as Hon. Secretary
but had since moved from the Terrace, and the
duty was now undertaken by Nancy Ferguson.

X It was explained that the Board considered the
matters related to the Terrace, in terms of:
arranging maintenance of the end gardens;
clean-ups of the rear Lane and frontage, and
planting to the front gardens. It was advised
that owing to the Council provision of a dedicated
member of their cleansing staff (Joe) to regularly
clean the Lane and frontage, the Board had
decided to dispense with one of the two annual

clean-ups this year, and to provide a skip away at the usual autumn clean up time. It was noted that a skip would be made available in the Lane, outside No 13/14, on Saturday 5/Sunday 6 November.

The Hon. Treasurer advised that the Board had agreed to give Joe £10 at the Glasgow Fair and Christmas time, as a gesture of the residents' appreciation.

The Chair advised that regular newsletters were produced, which outlined the work of the Board and other feature articles. These were produced by the Hon. Secretary, with assistance for printing and distribution from M. Ferris and the Hon. Treasurer respectively.

It was advised that the spend on the front gardens this year had not been as much as in previous years. For the benefit of new residents, it was explained that whilst the Council own the front gardens, they have no objection to the Association undertaking planting, and the Board has obtained Council grants in the past, for such planting. It was explained that a border of hedging/plants now extends from No. 20 - No. 8, together with a section at No. 1-2; with more roses to be planted opposite No. 11-14. It was also noted that trees have been planted at various times

along the middle of the garden; the full length of the terrace.

The chair suggested that consideration be given to planting a major tree in the gap opposite No. 8, where the chestnut tree had come down. This would be discussed in more detail later in the meeting.

04.2 Treasurer's Report

The Hon. Treasurer circulated the accounts for the 2004-05 year. It was noted that the annual garden party had resulted in a £69 profit; also there were 24 bottles of wine to use for another occasion. It was advised that the Association has its own marquee and wine glasses, for future occasions. The Board thanked Aileen Macdonald for storing the items. The Hon. Treasurer advised that £298 had still to be added to the expenditure, for compost, roses, bulbs and glasses purchased.

In respect of Terrace subscriptions, 71 units had been collected out of a total of 84. It was noted that based on past collections, this was a good response.

The Board acknowledged that the Hon. Treasurer was very diligent in collecting the dues and personalising the accompanying letters and reminders.

It was advised that annual spend on the end gardens and Lane (weed-killing) is approx. £400-500 p.a. and it had been agreed by the Board to look at an alternative gardener, since the current gardening standards have slipped. It was suggested that costs may increase slightly. The Hon. Treasurer is sourcing and costing an alternative gardener. It was advised that spend on the front garden was only £300 this year, compared with £1,300 in 2002 and £2,500 in 2001. It was noted that the Chair had personally undertaken a lot of work on the front gardens, aided by the Hon. Treasurer.

There were no questions raised on any aspect of the accounts. These were approved by J. Ferris and seconded by A. Macdonald.

It was proposed that in view of the current profits, the subscriptions be held at the current rate of £15 per floor. This was agreed.

04.3

Capital Expenditure

The Chair advised that since drafting the agenda for the AGM, it had been noted that (from the year-end accounts) there were sufficient funds to undertake planned works without going into the capital funds. It was explained

that the Board had agreed in principle, at their last meeting, to the planting of a replacement tree for the fallen chestnut opposite N°8. The Chair had obtained costs, which were detailed for information. Bellwood Nurseries, who had supplied the tree in the (west) end garden, had quoted £180 + VAT for a 25ft horse chestnut, and would deliver for £90 + VAT, to then plant - noting that the Board would need to arrange to dig the hole required. The Chair advised he had contacted Jude (Judith) Richmond, of GCC Land Services, who will arrange to send a grant form for (match) funding the costs, based on the above quotation.

In discussion, it was suggested that if a grant was forthcoming, and is to be match-funded, then an external contractor be asked to prepare the ground/ plant the tree. The Chair will obtain quotes from Sandy Russell and Bellwood Nurseries, and take matters forward. The Chair also suggested that the Board consider getting some smaller trees planted opposite Nos. 12-14.

04.4. Election of Office Bearers

The Chair advised that, in line with the Constitution, 'no Members, with the exception of the Hon. Secretary' shall be eligible for re-election after 4 years

until the lapse of a subsequent year,' and, to this end, he had listed the details of the current membership, noting that:

- > The Chair was, therefore, due to stand down
- > Jack Brand, Member, was due to stand down
- > Helen Dave, Member, was due to stand down
- > Nancy Ferguson had been on the Board for 4 years as a Member; 1 year as Hon. Secretary and, under the terms of the constitution, could remain on the Board. N. Ferguson advised she would remain as Hon. Secretary for the coming year but would then likely choose to stand down.
- > Janette Ferris, Member, had been on the Board for 3 years.
- > Annette Browning, Hon. Treasurer, had been on the Board for 3 years.
- > Aileen Macdonald, Member, had been on the Board for 2 years.
- > Tom Mair, Member, had been on the Board for 1 year.

The Chair advised that under the constitution, the Board consisted of the Chair; Hon. Secretary; Hon. Treasurer and up to 5 members; therefore nominations were sought for the 2005-06 period of office.

It was noted that Aileen Macdonald, Nancy Ferguson, Janette Ferris, Annette Blomming, Elspeth Inglis and Tom Maver, were standing for re-election.

It was proposed that Janette Ferris be Chair of the Board. This was seconded by Aileen Macdonald. Nancy Ferguson was re-elected as Hon. Secretary. Annette Blomming was re-elected as Hon. Treasurer. Elspeth Inglis, Aileen Macdonald and Tom Maver were re-elected as members. Biddy Yacoubian and Kim McKinney were elected as members.

The outgoing chair advised that the members normally took it in turns to host meetings, which were held at 2 monthly intervals, plus the AGM. It was recommended to the incoming chair that meetings be set in advance for the year ahead.

05. Any Other Business

05.1. Kew Terrace Cards

The Hon. Treasurer advised that she has a small stock of wallets produced by Gordon McBowman, No. 1A, and these are being sold at £3 for 10.

The Chair advised that the Board was investigating costs

for reproducing a sketch of the Terrace in winter time. Arleen Macdonald had sourced the sketch and had obtained a price of £175 for 250 cards, which equated to 75p per card. The Board felt this was too expensive and it was suggested that the new Committee get further quotes.

05.2. Kew Lane Signage

The Chair advised that the Board had been investigating costs for signage to either end of the lane, which would hopefully discourage car parking by anyone other than residents. Arleen Macdonald had been asked to get quotes and she advised that for an A3 sign, the cost would be £64.00 + VAT + £90 for fixing (to lampposts). Following discussion, it was suggested that whilst the principle of erecting signs and the appropriate wording, was agreed, Arleen would come back to the next meeting of the Board, with 2 sample replicas identifying the colour of the background, lettering (and an outline in black) to be used, and that signs should mirror the official parking notices.

05.3. Street Lighting

It was acknowledged that the new street lighting on Great Western Road had great visual impact on the trees on the frontage. It was, however, highlighted that the Victorian street lamps had been unlit for a period, and there was concern that these would be getting replaced. It was agreed that the Hon. Secretary was to make enquiries and report back to the Board at the next meeting.

05.4. Rubbish uplift.

Kim McKimney advised that, having followed the advice given in the Newsletter about uplift of rubbish, she had been told by G.C.C. that all such (bulk) uplifts were to be from the Lane, and not the front of the Terrace, as the council vehicle could not get down the front (assuming this was because of parked cars either side of the road).

05.5. Lime Tree - Payment, N° 20

Biddy Yacoubian asked who would be responsible for cutting back the overhanging branches. It was advised that whilst the tree was the responsibility of G.C.C., the Chair would arrange to cut it back.

05.6. Retirement of the chairman

The Board wished to record their appreciation of the good work undertaken by the Chair, both in his commitment to the Association and to the extra work he personally had undertaken to enhance the gardens. Members hoped that he would enjoy his 'time out' but would consider a 'comeback' in due course.

06. Date of Next Meeting

06.1. The next meeting of the Board will be Tuesday,

29 November, at 7.30 pm, within N^o 18 Kew Terrace
(Janette Ferris)

06.2. members thanked George and Annette Blommg
for their hospitality.

Signed: Nancy Ferguson
Hon. Secretary 11-11-05.

Accepted:
George Blommg.
outgoing Chair. 11-11-05

Minutes of the 148th Annual General Meeting of
Kew Terrace Association held in No 18 Kew Terrace
(M + J Ferris) on Tuesday 24 October 2006

01. Present:

Janette Ferris, No. 18, Chair

Anette Browning, No. 19, Hon. Treasurer

Nancy Ferguson, No. 2A, Hon. Secretary

Rory Boyle, No. 15, Resident

Helen Davie, No. 10, Member

Murray Ferris, No. 18, Consultant to the Board

Elspeth Inglis, No. 15, Member

Morgan Inglis, No. 15, ~~Member~~ Resident

Aileen Macdonald, No. 20 Kew Lane, Member

Kim McKinney, No. 2, Member

Biddy Yacoubian, No. 20, Member

01.1. The chair welcomed everyone to the meeting.

02. Apologies:

Apologies were received from Tom Marsel (Member), George Browning, Rory Ferguson, Eddie Yacoubian, Bill and Rosemary Harrison.

03. Minutes of the Previous Annual General Meeting:

The minutes of the AGM held on 24 October 2005 were circulated, and were agreed.

04. Matters Arising:

04.1. Chairman's Report:

The Chair advised that the Board members had been very enthusiastic and committed during the year. In turn, the Members agreed that the meetings had been very enjoyable.

The Chair advised that regular newsletters were produced, which outlined the work of the Board and other feature articles. These were produced by the Hon. Secretary, with assistance for printing and distribution from M. Ferns and the Chair, respectively.

Some of the work undertaken during the year was outlined, notably, in particular, that Aileen Macdonald had undertaken the work to have the new signage erected in the Lane and that this had helped to reduce parking by non-residents. The work undertaken by the Board to ensure that the Victorian lampposts were reinstated, was detailed. It was advised that the garden party held at the same time as the West End Festival, had been a success, with 28 tickets sold. The work done by the Board in terms of the front gardens planting, and work done personally by George Brownings, was detailed. Some of the proposals for work such as edging and planting in the East Garden, with the possibility of a dedicated bench being installed, were discussed. It was advised that the Board had considered further work which could be undertaken

in the lane in terms of the pavement/gravel, which may be considered by the Board during 2006-07, along with the proposals for the East garden, depending on the status of funds.

The Board had circulated a questionnaire to residents to assess interest in holding a Lane Sale; however, the response had been disappointing.

It was advised that there had been one Lane Clean up at the May weekend and one is due to be held in early November. The Chair explained that an email had been sent to Brian Currie of Glasgow City Council (GCC) praising, to commend the work being done by Joe, and the response was that this recognition would be made more to senior staff.

The Board had given Joe £10 at the Glasgow Fair weekend and again at Christmas.

The Chair reported that some m-wads had been made in terms of awareness of the procedures for bulk refuse uplift, due to circulation in the Newsletter and an additional flyer, together with forgotten letters to those residents whose contractors had deposited bulk items on the pavement. The Board commended the Chair on her personal efforts in this regard.

It was advised that "Graffiti Busters" had been contacted on a few occasions and had removed graffiti within 10 days of the call out. Again, the Chair was thanked for her persistence.

Two areas of "nuisance" were detailed: the parking of

commercial vehicles in the Terrace; and the homeless group gathering regularly in the Lane, drinking and causing noise. The Chair had looked into the matter, and Kim McKinney had reported the latter to the Police. The Chair advised that initially it was thought to raise the matter of including within the Constitution a minimum number of meetings to be held by the Board annually. In discussion, it was felt that historically there had been a reasonable number of meetings held; the only meeting obliged to be held by the Board being the AGM and any extraordinary meetings deemed necessary. In this regard, it was not proposed to make any changes to the Constitution. It had further been proposed to include more units in the number of subscriptions to be collected, in order to add the cottage at the rear of No 18. It was suggested as there was no legal title to the end gardens, then the arrangement to collect the dues would remain informal in this regard.

04.2 Treasurer's Report:

The Hon. Treasurer circulated the accounts for the 2005-06 year (01 Oct '05 to 30 Sept '06). In respect of Terrace subscriptions, 68 units had been collected out of a total of 84, which, at £15.00 per unit, resulted in an income of £1,020.00. The total income from the Garden Party ticket sales, sales of Kew Terrace cards, National Savings Bank and Clydesdale Bank

interest, was £1,376-58. The amount paid out was £1,339-82: for the gardening costs for the two-end gardens; the front gardens' planting; Lane supplies and weed-killing; parking signs for the Lane; garden party food and drink; and for ongoing postage, stationery and copying. The accumulated funds for the period are £3,647-29. The Board thanked the Hon. Treasurer for the report.

There were no questions raised on any aspect of the accounts. These were approved.

Further, it was noted that within the Title Deeds for each property, it details the obligation to maintain the two end gardens. It was noted that the Lane is private; each whole house owning the area immediately behind their property, though in terms of maintenance, this is not clearly stated in the Title Deeds. It was felt that any advice on the legal position would be helpful, in order that this could be stated/addressed in any future plans to enhance the Lane. One of the residents at the meeting volunteered to look into the matter and advise the Board on the legal aspect.

04.3. Election of Office Bearers:

The Chair advised that she was due to stand down; further, it was noted:

- Nancy Ferguson was standing down as Hon. Secretary.
- Annette Bromm, Hon. Treasurer, had been on the

Board for 4 years but volunteered to remain as Hon. Treasurer unless a nomination was made.

The Chair advised that, under the Constitution, the Board consists of the Chair, the Hon. Secretary, the Hon. Treasurer and up to 5 members; therefore nominations were sought for the 2006-07 period of office.

It was noted that Arleen Macdonald, Arnette Browning, Elspeth Inglis, Kim McKinney, Tom Maur and Biddy Yacoubian, were standing for re-election. George Browning had indicated an interest in the position of Chair. Murray Ferris had indicated an interest in the position of Hon. Secretary.

There were no further nominations for the position of Chair, Hon. Treasurer or Hon. Secretary. It was proposed that George Browning be Chair of the Board.

This was agreed. Murray Ferris was elected as Hon. Secretary. Arnette Browning was re-elected as Hon. Treasurer. Elspeth Inglis, Arleen Macdonald, Kim McKinney, Tom Maur and Biddy Yacoubian, were re-elected as Members. Helen Davie was co-opted on to the Board. Nancy Ferguson volunteered to help with the Newsletter, if required.

05. Any other Business:

05.1. Kew Lane Clean up:

The Chair advised that 2 skips had been arranged

and that the meeting place would be outside the garage at N°17. If the garage is not available for use after the clean up, then Annette Browning has offered the use of N°19's garage.

05.2. 'Retirement' of the Chair:

The Board wished to record their appreciation of the good work undertaken by the Chair throughout the year and noted that the meetings had been good fun in the process of conducting the Board's business.

06. Date of Next Meeting:

06.1. The next meeting of the Board will be arranged by George Browning.

06.2. Members thanked Murray and Janette Ferris for their hospitality.

Signed: Nancy Ferguson
Hon. Secretary (outgoing)

NANCY FERGUSON
30 September 2007

Accepted:
Chair (outgoing):

JANETTE FERRIS